

Job Title:	Project Coordinator (TB)	Travel Required:	Travel Required/ Yes
Department/Group:	Rajasthan	Position Type:	Full Time
Experience:	1-2 Years	Region	Rajasthan- Kota, Karauli
<p>Role and Responsibilities</p> <ol style="list-style-type: none"> 1. Planning: Developing strategic plans and objectives for TB projects in alignment with organizational goals and priorities. 2. Implementation: Ensuring the effective execution of TB-related activities, such as screening, diagnosis, treatment, and follow-up care. 3. Monitoring and Evaluation: Establishing monitoring mechanisms to track progress towards project goals and evaluating the effectiveness of interventions. This involves collecting and analysing data on TB cases, treatment outcomes, and program performance. 4. Stakeholder Engagement: Collaborating with government agencies, healthcare providers, NGOs, community organizations, and other stakeholders to mobilize resources, foster partnerships, and coordinate efforts for TB control. 5. Capacity Building: Providing training and support to healthcare staff and community workers to enhance their skills in TB diagnosis, treatment, and prevention. 6. Advocacy: Advocating for increased awareness, funding, and policy support for TB control initiatives at local, national, and international levels. 7. Budget Management: Managing project budgets, expenditures, and financial resources efficiently to ensure the optimal utilization of funds. 8. Compliance: Ensuring compliance with relevant regulations, guidelines, and ethical standards in TB management and research activities. 9. Reporting: Generating timely and accurate reports on project activities, outcomes, and challenges for internal use and external stakeholders, including donors and government agencies. 10. Risk Management: Identifying potential risks and implementing strategies to mitigate them, such as infection control measures and emergency response plans. <p>Qualifications and Education Requirements</p> <p>Degree in BDS/ BHMS/ BSC Nursing/ MSW/ Public Health with a minimum of 2 years of experience working in the field of Rural Health in a technical / leadership role.</p> <p>Good communication, planning, coordination, IT, and documentation capabilities</p> <p>Preferred:</p> <p>Demonstrated understanding of the health administration setup in Rajasthan</p> <p>Demonstrated experience and knowledge of maternal and (TB) programs and policies in India</p> <p>Demonstrated expertise in strategic program planning, implementation, and Technical Assistance provision.</p> <p>Knowledge of the basic principles and practices related to management of Digital Health ecosystem in the country</p>			

Preferred Skills

Proven ability to identify problem areas, analyse, plan, innovate and execute ideas, as well as impart knowledge and skills.

Ability to objectively analyse and interpret quantitative and qualitative health program monitoring and evaluation data and has an eye for details. Communicate analyses effectively to Project Lead – (TB) and other members in the team.

Ability to travel extensively to gather firsthand information about challenges faced by ground team in effective implementation of key solutions.

Excellent interpersonal, communication and presentation skills, and ability to work seamlessly across levels.

Demonstrated learning agility, pro-activeness, and openness to embrace new technologies at work.

Ability to function effectively as a team member and respect diversity in a team.

Fluency in English and knowledge of local working language (Hindi) is essential.

About Us

Doctors For You (DFY) is a registered society, registered under the Societies Registration Act 1860 Section 21 having registration no. F-56886(Mum). DFY is a pan India humanitarian organization with international presence and has been working in various disaster hit zones since the last 14 years. DFY focuses on providing medical care to the vulnerable communities during crisis and non-crisis situations, emergency medical aid to people affected by natural disaster, conflicts and epidemics. We are also committed to reducing disaster risk to human society by delivering training and capacity development in emergency preparedness and response. The work of DFY is guided by humanitarian principles of humanity, impartiality, and neutrality. It offers services and assistance to people based on need, irrespective of race, class, caste, religion and gender.

Doctors for You was founded in India in 2007, by doctors, medical students and like-minded people with a vision of "Health for all." Currently, DFY is working on various projects in different states of India involving health professionals, Disaster Management Practitioners, Social Workers and Administrative Staff.

The organization received several awards viz. The SAARC Award (2010), The British Medical Journal Group Award (2009), Golden Ruby Award (2015) and recognition from state governments for its outstanding contribution to the humanitarian field.

Last date for submission: **April 13, 2024**

Please note that the organization may close the hiring process if suitable candidates are identified before the last date of the application window

Interested candidates fulfilling the above-mentioned criteria may email their detailed CV mentioning their current salary and notice period (if any) in the cover note.

Candidates should write the name of the position and their preferred district in the subject line of the email.

Applications need to send to hr@doctorsforyou.org and copy to rahuldfy07@gmail.com & hra.team1@doctorsforyou.org